

This Protocol aligns with the guidance and policies issued by the health authorities at the time of writing, but may be revised in response to changing circumstances and conditions related to COVID-19 and updated guidance from public health authorities.

As printed copies of this Protocol are uncontrolled, users are responsible for ensuring they have the most up-to-date version.

1 Pre-Access Self-Assessment Protocol

About this Protocol

This Protocol provides a daily COVID-19 Self-Assessment for Workers to complete both before going to site and before starting their shift while at site.

Each Operating area should develop Site-Specific guidance to operationalize the above as required and must ensure that it is complying with their Regional Health Authority Requirements unless exemptions have been secured.

Note: All capitalized terms in this document are defined in COV19-00014 – COVID-19 Terminology Protocol.

1.1 Pre-Access Screening Requirements

Requirements for Workers

Workers are required to:

- 1.1.1 Self-Monitor their health, including temperature (where feasible) and respiratory symptoms.
- 1.1.2 Complete the Self-Assessment below before going to site and before starting their shift while at site to determine if they are fit for duty.

Requirements for Leaders

Leaders are required to:

- 1.1.3 Check with their Workers to ensure their assessment is completed on a daily basis and that the Workers are fit for duty.

Note: Where feasible, Operating Areas may implement to the COV19-00011 – Temperature Screening Protocol for Workers coming onto Suncor sites as an additional safeguard.

Self-Assessment Questions

Answer the following Self-Assessment questions:

- 1. Are you experiencing fever (38° Celsius/100.4° Fahrenheit or higher), respiratory symptoms such as a cough, shortness of breath, difficulty

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breathing, or other COVID-19 symptoms described by your local health authority?

2. In the past 14 days, are you aware of any Close Contact with a Confirmed COVID-19 case?

If you answer “Yes” to either of these questions, you must:

1.1.4 NOT GO TO WORK.

- 1.1.5 Notify your Leader and e-mail askhealth&wellnesssiteservices@suncor.com.

Note:

1. Close Contact. Refer to COV19-00014 – COVID-19 Terminology Protocol for definitions.
 2. Workers staying in camps must also contact the local number provided to them as their site-specific Protocol for reporting Potential COVID-19 symptoms.
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1.2 Deviations

Deviation Process If sites deviate from this Protocol for site specific reasons, the business will first conduct a risk assessment, engaging subject matter experts as applicable, and release the written results to the site VP for sign off approval.

Note: Send all approved deviations to EntGovDocs@suncor.com.

2 Revision History

Rev.	Date	Location	Summary of Change
4.0	April 10, 2020	Entire document	Renamed from COV19-00001 – COVID-19 Prevention Protocol as original document was divided into two documents for clarity. This document now only focuses only on pre-access screening information. Physical distancing information is now located in COV19-00023. Minor rewording of requirements for clarity Moved document content into updated Protocol template.